

Biological Anthropology Visiting Researcher Application Form

Name: _____ Title: _____
 Institution: _____
 Address: _____
 City: _____ State: _____ Zip: _____ Country: _____
 Phone: _____ Email: _____

The Biological Anthropology Collections at the American Museum of Natural History (AMNH) consist of human remains, busts of human peoples, fossil primate and hominin casts, and a limited comparative collection of nonhuman primates.

Please prepare the required statements (below) as a single PDF. Please send the required statements, along with this completed form, to ggarcia@amnh.org

Statement of Proposed Research (2-3pages); REQUIRED ALL PROPOSALS

This form should accompany a scientific proposal when requesting the use of the Biological Anthropology Collections. The proposal should detail the methodologies to be used and research questions. Proposals requesting to study human remains must state the proposed sample sizes, human populations, and whether you are studying crania and/or postcrania. Questions about collection, such as demographics of the human remains, should be discussed with curatorial staff before submission of the proposal.

Statement on Data Availability (<1 page); REQUIRED ALL PROPOSALS

The proposal should also address data availability, specifically identifying restrictions and necessary permissions for access to data, as well as providing a plan for the free sharing of information with descendant groups while also guarding the privacy of sensitive information. The AMNH cannot manage or act as a repository for this data.

Statement on Ethics and Consultation (1 page); REQUIRED FOR HUMAN REMAINS PROPOSALS

We support the American Association of Biological Anthropologists Code of Ethics, which states that all biological anthropologists have an ethical obligation to consult actively with individuals or groups with whom they are doing research. Research that involves human remains should be accompanied by a statement identifying the method of community consultation, relevant permissions granted, and, where possible, permission of affiliated groups to conduct the research and publish the findings. We understand that it may not be relevant to obtain these permissions in all cases, and that many human remains may be lacking key documentation needed to establish community of origin. **If obtaining ethical permissions from the community is not relevant/feasible, authors must describe why consultation is not being pursued.** Researchers are also required to explain how they identified consulting partners (agency, institution, group, individual) and why that is the appropriate authority to speak for the community.

Other Required Questions and Information

- (1) I have read the AMNH Division of Anthropology Research Policy (<https://www.amnh.org/our-research/anthropology/policies-links/research-policy>). Yes No

- (2) Are you a Student? Yes No

If Yes, provide supervisor's name and instruct them to send an email of support to ggarcia@amnh.org. Please note that undergraduate students must be accompanied by their advisor.

Supervisor Name: _____ Institution: _____

- (3) **Archives:** Does your study require access to our Division Archives? Yes No

- (4) **Loans:** Does your study require moving any Biological Anthropology material outside the Division of Anthropology? This includes movement within the AMNH. We do not allow loans of human remains. Yes No

If you answered Yes to the previous question, your proposal must be reviewed and approved by our Loan Committee prior to your visit. Loan proposals must be full-length proposals detailing the scientific methods and list every catalog number to be considered for a loan.

- (5) **Destructive Sampling:** Destructive procedures include dating, genetics, isotopes, dental calculus, dental molds, endocranial estimation and endocasting, and all other casting techniques. Does your study involve any destructive sampling or procedures? Yes No

If you answered Yes to the previous question, your proposal must be reviewed and approved by our Loan Committee and object conservators prior to your visit. Destructive sampling proposals must be full-length proposals detailing the scientific methods and list every catalog number to be sampled. We only allow destructive sampling on a very limited basis and only when the scientific merits justify destructive sampling. *Note that there has been a destructive sampling moratorium in place in Division of Anthropology since 2020*

- (6) **NAGPRA:** Does your proposal include any Native American individuals? Yes No

If you answered Yes to the previous question, your proposal must be reviewed and approved by our Cultural Resources Committee. All Native American remains are subject to this requirement, even those that have not been affiliated with a modern community. Affiliated human remains are available for research only with the written permission of the culturally affiliated tribe(s). All culturally affiliated remains have been described in Notices of Inventory Completion that have been published in the Federal Register.

(7) **Representation of AMNH-curated objects:** Please indicate if your proposed study involves any of the following:

- Surface Scanner (laser, structured light, etc.) or photogrammetry
- CT scanning or X-ray scanning
- Photography

If you indicated positively to any of the above, please acknowledge the following policies:

- I acknowledge that clearance for scan or photographic publication, electronic transmission, general distribution, public archiving, or commercial use must be secured from the Division by submitting a written request to the Chairperson. Initial: _____
- AMNH catalogue numbers must accompany all published photographs of objects or derivative data (e.g., scans) from the collections. Initial: _____
- I agree to make my scan data available to the AMNH upon request. Initial: _____

Proposed Dates of Visit

Dates should be at least 6 weeks from date of form submission. The Biological Anthropology Collections are open Monday to Friday, 10am-4pm, excluding holidays and the lunch hour (12 noon-1pm).

Signature: _____ **Date:** _____